



AMENDED CHARTER

SCIENTIFIC AND TECHNICAL REVIEW BOARD ON BIOMEDICAL AND BEHAVIORAL RESEARCH FACILITIES

PURPOSE

The Director, National Institutes of Health (NIH), acting through the Director, National Center for Research Resources (NCRR), is mandated under section 48 1A of the Public Health Service (PHS) Act, as amended (42 U.S.C. 287a-2 et seq.), to conduct and support grants and contracts to public and nonprofit private entities to expand, remodel, renovate, or alter existing research facilities or construct new research facilities. The Director, NCRR, may approve an application for a grant only if the Scientific and Technical Review Board on Biomedical and Behavioral Research Facilities (Board) has recommended the application for approval.

AUTHORITY

42 U.S.C. 287a-2 et seq., and 42 U.S.C. 282(b)(6), respectively, and section 481A and section 402(b)(6) of the PHS Act, as amended. This Board is governed by the provisions of the Federal Advisory Committee Act, as amended (5 U.S.C. Appendix 2), which sets forth standards for the formation and use of advisory committees.

FUNCTION

The Board shall advise the Director, NCRR, and the National Advisory Research Resources Council (Council), on the scientific and technical merit of grant applications requesting funds to construct facilities and additions to or renovations of existing facilities to meet the research needs of applicant institutions, and shall report the results of the determination to the Director, NCRR, and the Council. In the case of applications considered for funding, the Board shall make recommendations to the Director, NCRR, and the Council on the amount that should be provided under the grant. The determination shall be conducted in a manner consistent with procedures established under section 492 of the PHS Act, as amended.

As necessary, the Board and subcommittees may call upon special consultants, assemble ad hoc working groups, convene conferences and workshops, and collect data as the Board considers appropriate.

STRUCTURE

The Board shall consist of 15 members, including the Chair, appointed by the Director, NCR. Not more than three individuals who are officers or employees of the Federal Government may serve as members of the Board. The Director, NCR, shall ensure the members chosen are eminently qualified to perform peer review functions. In selecting individuals for membership, the Director, NCR, shall ensure that the members of the Board collectively are: (a) experienced in the planning, construction, financing and administration of entities that conduct biomedical and behavioral research sciences; (b) knowledgeable in making determinations of the need of entities for biomedical or behavioral research facilities, including such facilities for the dentistry, nursing, pharmacy, and allied health professions; (c) knowledgeable in evaluating the relative priorities for applications for modernization and construction of facilities grants in view of the overall research needs of the United States; and (d) experienced with emerging centers of excellence.

Members shall be invited to serve for overlapping four-year terms; the term for a member who is to serve as Chair may include a **fifth** year. Any member appointed to fill a vacancy for an unexpired term shall be appointed for the remainder of that term. A member who has been appointed for a term of four years, or five years if serving as Chair, may not be reappointed to the Board before one year from the date of expiration of that member's term of office.

As necessary, standing and ad hoc subcommittees of the Board, composed of members of the parent committee, may be established to perform specific functions within the Board's jurisdiction. Such subcommittees may hold meetings as determined necessary to enable the subcommittee to carry out its duties. The Department Committee Management Officer shall be notified upon establishment of each standing subcommittee and shall be provided information on its name, membership, function, and estimated frequency of meetings.

The permanent membership of the Board may be supplemented at any meeting through temporary and ad hoc members who have experience or expertise in the fields and disciplines related to the Board's function and are appointed to review some or all of the applications considered at that meeting. Notification to the prospective temporary or ad hoc member from the Designated Federal Official that the individual is to attend the meeting shall constitute a temporary or ad hoc appointment to the committee for purposes of that meeting. Temporary and ad hoc members shall have all the rights and obligations of committee membership at that meeting, including the right to vote on recommendations in which the individual fully participated as a reviewer. Temporary or ad hoc members will be included in the tracking of reviewers with respect to geographical distribution and ethnic and gender representation to ensure that appropriate balance of members' perspective may be maintained.

A quorum for the conduct of business by the full Board shall be five members. A quorum for each subcommittee shall be five members.

Management and support services shall be provided by the Office of Review, NCR.

MEETINGS

The full Board shall meet in plenary session not less than three times a year, as called by the Chair, with advance approval of a Government **official**, who shall approve the agenda. A Government official shall be present at all meetings of the Board and of the subcommittees.

Meetings shall be open to the public unless determined otherwise by the Secretary of Health and Human Services. Notice of all meetings shall be given to the public.

Meetings shall be conducted and records of the proceedings kept as required by applicable laws and Departmental policies.

COMPENSATION

Members shall be paid at the rate of \$200 per day, plus per diem and travel expenses in accordance with Standard Government Travel Regulations. Members who are officers or employees of the United States Government shall not receive compensation for service on the Board.

ANNUAL COST ESTIMATE

The estimated annual cost for operating the Board, including compensation and travel expenses for members, but excluding staff support, is \$82,155. The estimate of annual person-years of staff support required is 1.5, at an estimated annual cost of \$119,113.

REPORTS

The Board shall prepare an annual report for the Director, NCRR, and the Council describing the activities of the Board in the fiscal year for which the report is made. Each report shall be available to the public and shall: 1) summarize and analyze expenditures made under section 481A of the PHS Act, as amended; 2) provide a summary of the types, numbers, and amounts of applications that were recommended for grants, but that were not approved by the Director, NCRR; and 3) contain the recommendations of the Board for any changes in the administration of the program.

In the event a portion of a meeting is closed to the public, a report shall be prepared which shall contain, as a minimum, a list of members and their business addresses, the Board's functions, dates, places of meetings, and a summary of committee activities and recommendations made during the fiscal year. A copy of the report shall be provided to the Department Committee Management Officer.

ESTABLISHMENT DATE

May 19, 1994

TERMINATION DATE

Continuing

APPROVED**DEC 29 2000**

Date



Acting Director, NIH